

Invitation to Apply: CIETL Coordinator

The Academic Senate and Office of Instruction announce the reopening of the position of CIETL Coordinator. All full-time and adjunct faculty are invited to apply.

Hours: 15 hrs per week

Compensation: Fall (FTE) 0.40 Spring (FTE) 0.40 Total Annual (FTE) 0.80

Term: This is a 2-year position,

If there is more than one applicant, the applications will be reviewed by a screening committee who will forward finalists to the Vice President of Instruction. Faculty who would like to serve on the screening committee to review the applications for this position should contact

Description of Position

Cañada's CIETL, a center dedicated to innovation and excellence, formerly initiated by the Vice President of Instruction (and validated and supported by administration and faculty), an institutionalized place for directed focus on issues of teaching and learning, was dismantled several years ago without a clear explanation and is now being requested to be re-invigorated.

The primary purpose of CIETL is committed to the college's core mission of helping all of our students move successfully through their academic plan, including basic skills, transfer, and career/technical education courses. CIETL does this by piloting, evaluating, and supporting innovative teaching and learning practices that encourage collaboration and community building and increase the retention, success, and persistence rates of our students. CIETL promotes sharing of this scholarship of teaching and learning across campus.

CIETL directly aligns with the college's Student Equity Plan (goals 1 & 2), Student Engagement Plan (principles 4 & 6), Strategic Enrollment Plan (strategic direction/goals #1, Teaching and Learning), and Educational Master Plan (goal #1). Additionally, CIETL supports the college mission of creating a learning-centered environment, ensuring that students from diverse backgrounds (including, but not limited to 1st generation, high needs and basic skills) have the opportunity to achieve their educational goals by providing excellent and innovative teaching, learning and transfer opportunities. Along with the college, CIETL focuses on cultivating students' abilities to think critically and creatively, communicate effectively, reason quantitatively to make analytical judgements, and understand and appreciate different points of view through the focus on improved teaching and learning with the support of the Office of Instruction.

Duties to be performed by the CIETL faculty coordinator will include but is not limited to:

1. Use the current physical CIETL designated area and create a virtual space for inquiry and excellence in teaching, learning and program planning.

2. Create a campus-wide culture of evidence-informed, innovative professional development in teaching and learning focused on student success, which includes (but, is not limited to)
3. Flex Day activities for faculty.
4. Identify and use tools and resources to make evidence-informed decisions in teaching, learning and program planning.
5. Assist faculty and students to engage in a collaborative, supportive environment for learning, thinking, sharing and discussion.
6. Assist with the GE Pathways program.
7. Designated space (physical & virtual) for ELITE, Enhanced Learning & Instruction through Technology Education. ELITE space will include assistance with distance education/pedagogy, Canvas/technology, faculty assessment/TRACDAT.
8. Collaborate with the ELITE program to find necessary resources and tools that will allow faculty to explore innovative teaching strategies in their courses.
9. Collaborate with the ELITE Program to offer high-quality distance education and Canvas trainings for faculty new to teaching online and faculty looking to update and advance their online education skills.
10. Create and/or facilitate creative learning and sharing opportunities for faculty related to honors, learning outcomes/assessment, faculty focused professional development activities, transfer, and transfer communities.
11. Invite faculty and staff to provide trainings and workshops to be presented campus-wide.
12. Create a space for all employees to come and experiment with the latest educational technologies and engage in conversations about teaching and learning.

Announcement

In conjunction with the Academic Senate I am sending this email to invite you to apply for the position of *CIETL Faculty Coordinator*. This assignment will begin at the start of the Spring 2018 semester and run through Spring 2019. Two faculty members are currently serving in the role and splitting the reassigned time. They took on these coordination responsibilities under extenuating circumstances, and volunteered to serve on a temporary basis for the Fall 2017 term. Hence, as the new calendar year approaches we encourage all to consider applying.

Interested faculty members should email me at johnsond@smccd.edu or Diana Tedone-Goldstone at tedoned@smccd.edu by November 10, 2017. Candidates will be asked to complete a short application

and a committee (composed by a majority of faculty) will review submissions and provide feedback to the Office of Instruction. We expect to have a final decision by December 1.

For your convenience, here is a link to the original application for reassigned time:

https://www.canadacollege.edu/ipc/1718/cietl-coord_rrp.pdf

Thank you for your consideration and service to the college.